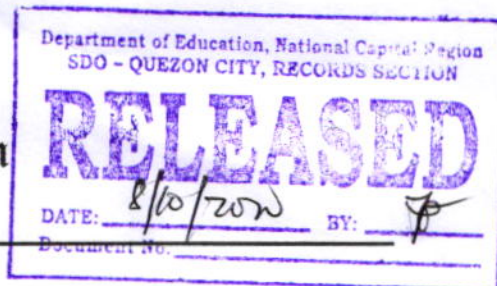




Republic of the Philippines
Department of Education
 National Capital Region
 Schools Division Office of Quezon City



Office of the Schools Division Superintendent

August 10, 2020

MEMORANDUM

To : Assistant Schools Division Superintendents
 Chiefs, SGOD/CID
 Section Heads
 Education Program Supervisors/Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Concerned

RECOMMENDED ACTIVITIES FOR THE 1st and 2nd WEEK OF CLASSES

- For the information and guidance of all concerned, the Curriculum Implementation Division (CID) of this Division recommends the activities in the table below for implementation in all schools during the 1st and 2nd week of classes.
- The exact dates and other details of implementation are left to the discretion of the school administration, but with a strong reminder from the Schools Division Office **to prioritize the health and safety of students, teaching and non-teaching personnel, parents, and other stakeholders in the conduct of these activities.**

Recommended Activities
1. Checking and Validation of Enrolled Learners' Personal Data Sheets.
2. Collection and Compilation of Consent Form from Parents. In consideration of the Data Privacy Law, schools must secure from parents their consent for their children's names to be posted online for purposes of communication from teachers, as well as permission for their children to go online during synchronous sessions with their teacher.
3. Orientation of Parents and Learners. It is strongly recommended that schools provide both virtual orientations and printed orientation brochures or materials to both parents and learners, about the following topics: <ol style="list-style-type: none"> The learning modalities for school years 2020-2021; The distribution and retrieval mechanisms for the learning packets; and The scope and sequence of lessons for the First Quarter, including topics and any performance tasks or projects.
4. Home and Play Activities/Setting Routines/Establishing Rapport. For the first Key Stage (K-3), the first week is ideal for the parents and their very young children to get used to a regular schedule of coming together for learning, through home and play activities. For all grade levels, the first week is also ideal for getting students, parents, and the whole household to get used to the "study time" of the kids. It is also during this week that teachers should guide the parents in establishing rapport with their children as they take on the role of facilitator of learning.
5. Informative Sessions on Covid-19. It is incumbent upon educational



Nueva Ecija St., Bago Bantay, Quezon City
 (02) 352-78-91 (02) 352-68-09
 sdo.quezoncity@deped.gov.ph www.depedqc.ph


institutions to ensure that learners gain a better understanding of the disease that is having such a great effect on their lives. Towards this end, the SDO recommends the use of the *Covid-19 Learning Guides*. These materials were developed by members of the faculty of the University of the Philippines College of Education to help students deal with the challenges brought about by the pandemic. The materials are available for downloading for FREE on <https://www.facebook.com/Covid-19-Learning-Guides-102593371545415>. The materials are also usable as flipbooks, ideal for online sessions. The links to the flipbooks can also be found on the Covid-19 Learning Guides Facebook page. The materials will also be uploaded to the Division's LR Portal.

6. Provision of Psychosocial Services to Learners. DepEd Order No. 7, s. 2020 states that the first week of classes as well as the week before are to be devoted to the provision of psychological first aid to the learners, in light of the Covid-19 crisis that they have been experiencing over the last few months. The recommended material for this is the "Online and Remote PFA Modules" developed by the DepEd in partnership with the National Disaster and Risk Reduction Management System (DRRMS) and the Psychological Association of the Philippines. The module will be uploaded to the Division's LR Portal.

7. Activities related to the Buwan ng Wika Celebrations. Details will be provided by the EPS for Filipino, Dr. Rodolfo De Jesus, in a separate memorandum.

8. Diagnostic Exams. Schools have the option to use teacher- or school-made tests, or the ones to be uploaded by the SDO on the Division's LRM Portal. The diagnostic exams are NOT limited to the traditional, content-heavy pen and paper tests administered during face-to-face classes. Teachers and school administrators are encouraged to think outside the box and to design diagnostic exams that are holistic in its approach to assessing the students' readiness to return to school in the new normal.

3. Immediate and wide dissemination of this Memorandum is desired.


JENILYN ROSE B. CORPUZ, CESO VI
Schools Division Superintendent